


How To: Customer Orders – View Receipts in Order Entry

Go to Order Entry > File > Customer Orders. Search for the customer order and highlight the record.

Customer Orders

Search: OGDEN RFMS Smart Search Invoice Number Customer Name Mobile

Store	Order No	Delivered	Customer Name	PO Number	Type	Job Number	Mobile	Home	Ship-To Name	Ship-To Address
*1	DO000001	\$ 01/07/18	DUNEDIN, STORE SALES		Original Order				OGDEN, CHRISITINE	SOME PLACE WA
*1	KO005492	\$ 01/08/17	OGDEN, CHRISTINE		Original Order					
*1	KO005493	\$	OGDEN, CHRISTINE		Original Order					

Click the View Receipts Icon  to be returned with the customer order receipts

Customer Order Receipts

Invoice: KO005492
 Account: OGDEN, CHRISTINE
 Job Name:
 Order Date: 01/08/17
 Delivered: 01/08/17

Discount(s): \$0.00 Payment(s): \$3,800.00

Receipts

Date Paid	Receipt	Beginning	Payment	Discount	Finance	Balance	Reference	Cash	Check	Card	Check No.	Di
12/12/18	2504	3,800.00	3,800.00	0.00	0.00	0.00	XXXXXXXXXXXX2510	0.00	0.00	3,800.00		4

Document Ends.